

股票提取及轉賬指示 Securities Withdrawal & Transfer Instruction

日期 Date: _____ 客戶名稱 Account Name: _____ 戶口號碼 Account No.: _____

本人/吾等特此通知貴公司：(請 ✓ 以下其中一項)
I/We hereby instruct your Company to: (Please ✓ one of the followings)

- 將下列股票由以上戶口提出及交付予本人/吾等。
release the following securities from the above account and deliver the physical shares to me/us.
- 將下列股票由以上戶口轉賬至本人在貴公司內的其他戶口。
transfer the following securities from the above account to my alternative account under Public Securities Limited. 戶口號碼 Account No. : _____
- 由以上戶口轉賬所有結存(包括股票及現金結餘或結欠)轉至本人在貴公司內的其他戶口。
transfer all securities and cash balances, either debit or credit, from the above account to my alternative account under Public Securities Limited. 戶口號碼 Account No. : _____

| 股票號碼 STOCK CODE | 股票名稱 STOCK NAME | 股票數目 NO. OF SHARES/UNITS |
|-----------------|-----------------|--------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

客戶簽署(請用留存本公司印鑑簽署)

Client's Signature (Please use signature(s)/chop(s) filed with Company)

客戶請於本公司通知可以領取股票後兩星期內，到達本公司中環總行領取。如過期仍未領取，客戶必須重新辦理提取股票實貨手續，所扣除費用將不獲發還。

Please note that client should pick up the requested securities at our Central Head Office **within two weeks** after our Company informs you. Client must give another securities withdrawal instruction to us after that period, and the deducted fees are non-refundable.

公司專用 For Official Use Only

| | | | | |
|------------------------|--------------------|-------------------|-------------------|--------------------|
| Signature verified by: | First Approved by: | First Checked by: | Final Checked by: | Final Approved by: |
| | (D.D. & R.O.) | Inputed by: | | |

| 確認收到 Acknowledge Receipt | | 公司專用 For Official Use Only | |
|---|------------|----------------------------|--------------|
| 本人/吾等確認收妥貴公司上述實物股票 I/We hereby confirm receiving the above physical shares from your Company 由於本公司不提供股息/紅股追討服務，閣下應在該公司下一次截止過戶日前盡速辦理股份過戶。 As our company does not provide the service of dividend/bonus claims, please register the shares in your own name before the next book-close date of the company as soon as possible. | | Signature verified by: | Approved by: |
| 客戶簽署 Client's Signature | 日期 Date | | |

本公司在中午十二時或前收到的指示，將於當日辦理；中午十二時後收到的指示則將於下一個工作天辦理。
Our company will process the instruction on the same day if we receive the instruction on/before 12:00 noon. Instruction received after 12:00 noon will process on next working day.